

The Vermont Employer Outreach Seminar

Where to turn for your business solutions!

If you have questions about Federal and State requirements that affect your business, then this is an opportunity you won't want to miss.

Come join us for a free one-day seminar where you can get answers to your questions and obtain a broad range of information, resources and reference materials to help insure your business is compliant with all State and Federal requirements.

You are invited to attend our free one-day seminars at the following locations:

June 7, 2006 - Burlington, Sheraton Inn & Conference Center, in the University Amphitheater

June 21, 2006 - Bennington, Vermont Veterans Home in the Crisp Multipurpose Room

September 13, 2006 - Newport, Emory Hebard State Office Building, State Conference Room 250

September 27, 2006 - Berlin, Suzanna's at the Hilltop Inn in the Banquet Room

Directions will be provided with your confirmation of registration.

The following agencies will present information and/or will provide you with contact information and reference materials:

Vermont Department of Labor/Resource Center - find out how the department can assist you with recruitment, workforce development and more.

Vocational Rehabilitation and VABIR - information about programs available to assist you and workers.

Vermont Department of Taxes and Internal Revenue Service (IRS) - information on some of the pitfalls of new business ownership and how to avoid them. Find out what is required by these agencies for your type of business. Obtain a better understanding of laws pertaining to independent contractors.

Department of Homeland Security/Bureau of Immigration and Customs Enforcement obtain an explanation of your employee hiring responsibilities and a list of the types of documentation required to establish an individual's identity and employment eligibility.

Vermont Department of Labor - Unemployment Insurance - receive answers to unemployment tax questions, and an explanation of unemployment benefits. Information will be provided on Workers' Compensation, VOSHA, and Vermont Wage and Hour.

US Department of Labor, Wage and Hour - additional information will be provided on the Federal Wage and Hour law.

Social Security Administration - obtain valuable information on retirement and disability information as well as Social Security number issues.

Vermont Office of Child Support - receive information to help you better understand the Child Support program, wage withholding, and new hire reporting.

All seminars are held on Wednesdays and run from 9:00 a.m. to 4:30 p.m. Check-in is at 8:30 a.m. A morning snack and beverages are provided at no additional cost. However, lunch is not provided.

If you are interested in registering for one of the seminars, you can do so:

by Mail: Simply complete and return the registration form below; or

by Fax: to (802) 828-4046; or

by E-mail to: kjacobs@labor.state.vt.us

Be sure to include your name, company name, phone number, e-mail address and which seminar you wish to attend if you register by e-mail.



Vermont Employer Outreach

***A joint initiative between
Federal and Vermont State Offices.***

**c/o VDOL Employer Services
P.O. Box 488
Montpelier, Vermont 05601-0488**

Return to:

**Vermont Employer Outreach
c/o VDOL Employer Services
P.O. Box 488
Montpelier, VT 05601-0488**

I will attend the following seminar: (Note: lunch is not provided)

- ☐ **June 7, 2005 - Burlington**, Sheraton Inn & Conference Center, University Amphitheater
- ☐ **June 21, 2005 - Bennington**, Vermont Veterans Home, Crisp Multipurpose Room
- ☐ **September 13, 2005 - Newport**, Emory Hebard State Office Building, State Conference Room 250
- ☐ **September 27, 2005 - Berlin**, Suzanna's at the Hilltop Inn, Banquet Room

Name: _____ Business Name: _____

Address: _____

Telephone: _____ E-mail: _____